

Draft

# MEETING MINUTES

## FULL BOARD

### TUESDAY MARCH 26, 2024

<b>MEMBERS PRESENT:</b>	<input type="checkbox"/> OPEN SEAT (VACATED BY G. MCINTOSH)	<input type="checkbox"/> C. NAGY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input type="checkbox"/> P. BRIDGE	<input checked="" type="checkbox"/> M. PIZZIMENTI
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input type="checkbox"/> M. SERIO - VICE & COMM. CHAIR
	<input type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> M. KOZAK	<input checked="" type="checkbox"/> S. VANDEMERGEL
<b>MEMBER(S) ABSENT:</b>	P. BRIDGE, M. IKLE, C. NAGY, M. SERIO	
<b>OTHERS PRESENT</b>	C. CONKLIN K. AULETTE A. BOWERS	

- CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:04 PM**.
- ROLL CALL**
- APPROVAL OF AGENDA: AGENDA DATED MARCH 26, 2024**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.

MOTION TO APPROVE THE AGENDA, AS MODIFIED: REMOVED ITEM #6A FROM THE AGENDA. ALAN BOLTER HAS BEEN RESCHEDULED AND WILL BE ATTENDING THE WAYS AND MEANS MEETING ON APRIL 23, 2024.

**Moved by: J. Pfeffer / Seconded by: S. Vandemergel**

MOTION PASSED 7 / 0

MOTION FAILED

- CALL TO THE PUBLIC:**  None.
- APPROVAL OF MINUTES: MINUTES OF MEETING DATED FEBRUARY 27, 2024**

MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.

MOTION TO APPROVE THE MINUTES, AS MODIFIED:

**Moved by: J. Pfeffer / Seconded by: L. Berry-Bobovski**

MOTION PASSED 7 / 0

MOTION FAILED

**6. BOARD ADMINISTRATION:**    None    **Item(s) Noted Below**

- a) Per-Diem for Special Meetings / Functions:    None    Items Noted Below:
- b) Event Announcement(s):    None    Item(s) Noted Below
  - Genesis House No Mind Left Behind 5k Run/ Walk May 4, 2024 Pinckney, MI
- c) Informational - Appointment will be made at May 28, 2024 Full Board Meeting  
CMHPSM Appointment of Livingston County CMH Board Member(S)  
Effective July 1, 2023-by R. Garber, Board Chair:  
Mary Pizzimenti      3 Year Term (Term began 07/01/2023 - Expires 06/30/2026)  
Patrick Bridge        2 Year Term (Term began 11/01/2022 - Expires 06/30/2025)  
Mary Serio             1 Year Term (Term began 07/01/2021 - Expires 06/30/2024)

**7. CONSENT AGENDA:**

**8. EXECUTIVE DIRECTOR’S REPORT:**

- a.) Delegated Contract March 2024 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

**9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:**

**a) FY24 FINANCE REPORT / INFORMATIONAL**

**b) FY24 CAMP SKYLINE AND CONFERENCE CENTER D/B/A SKYLINE CAMP AND RETREAT CENTER: RESPITE CAMP**  
Discussion was held.  
**MOVED BY: M. Pizzimenti / SECONDED BY: L. Berry-Bobovski**  
MOTION TO approve a Camp Agreement between LCCMHA and Skyline Camp and Conference Center d/b/a Skyline Camp and Retreat Center for Respite Camp services at rates, as presented. Effective 03/27/2024 to Ongoing.  
 **MOTION PASSED 7 / 0**  
 **MOTION FAILED**

**c) EXECUTIVE DIRECTOR REGIONAL POLICY SUMMARY / INFORMATIONAL**

**d) CMHPSM REVISED POLICY #485: CLINICAL PRACTICE GUIDELINES**  
Discussion was held.  
**MOVED BY: L. Berry-Bobovski / SECONDED BY: J. Pfeffer**  
Motion to approve CMHPSM Policy #485: Clinical Practice Guidelines, as presented.  
 **MOTION PASSED 7 / 0**  
 **MOTION FAILED**

**e) REPLACING THE OPEN HEALTH AND MEDICATION PROGRAM DIRECTOR POSITION WITH THE CREATION OF NEW PROGRAM DIRECTOR POSITION FOR INTAKE/ ACCESS/ EMERGENCY SERVICES**

Discussion was held.

**Moved by: M. Kozak / Seconded by: S. Vandemergel**

Motion to approve a new Program Director position to oversee Intake/Access and Emergency Services to replace the current Health and Medication Program Director. Effective March 27, 2024.

**MOTION PASSED 7 / 0**

**MOTION FAILED**

**f) BY-LAWS DISCUSSION / RECOMMENDATIONS**

Discussion was held.

**Moved by: S. Slaton / Seconded by: M. Kozak**

Motion to approve the LCCMHA By-laws, version 12/14/2021, as presented with no changes.

**MOTION PASSED 7 / 0**

**MOTION FAILED**

**10. CMHPSM (REGION 6):**  **None**  **Item(s) Noted Below**

a) Event Announcement(s):  None  Items Noted Below

- Next Regional Board Meeting Date: 04/10/2024

**11. CMHAM:**  **None**  **Item(s) Noted Below**

a) Event Announcement(s):  None  Items Noted Below:

- CMHAM Summer Conference at the Grand Traverse Resort, Traverse City, MI on June 11-12, 2024.

**12. BOARD CORRESPONDENCE:**  **None**  **Item(s) Noted Below**

**13. NEW BUSINESS:**  **None**  **Item(s) Noted Below**

**14. OLD BUSINESS:**  **None**  **Item(s) Noted Below**

a) Parking Lot Items:

1. Senator Lana Theis, is scheduled to participate at a LCCMHA Board meeting, on April 30, 2024. Board provided a list of topics that they would like to discuss.

**15. CALL TO THE PUBLIC:**  **No Response**

**16. ADJOURNMENT:** THE MEETING ADJOURNED AT 7:03 PM

**RESPECTFULLY SUBMITTED:**

**APPROVED BY:**

\_\_\_\_\_  
**Angela Bowers**  
RECORDING SECRETARY

\_\_\_\_\_  
**Joanne Pfeffer**  
BOARD SECRETARY

\_\_\_\_\_  
**Date**